Contract for Overnights in the Fort Ross Compound

All groups staying in the fort compound that are not ELP groups and have not gone through the required ELP teacher training MUST read this thoroughly and sign this contract stating they agree to these rules.

RULES:
- Arrive no later than 4:30pm
- Meet with FRC staff upon arrival for orientation/training (at this point appropriate sleeping quarters will be assigned by FRC staff)
- Read and have onhand a copy of the Emergency Protocol and Cleanup Checklist
- Overnight, do NOT park cars in front of Fort Compound ocean gate (park in the upper parking lot)
- NO fire in any of the buildings
- Do not bring food into any of the buildings as this will attract animals
- All food must be contained in vehicles or animal proof containers after dinner
- Prior to departure, check-out with FRC staff

What’s Provided?
- Firewood (3 bundles, more available for a fee) for outdoor cooking, or
- One or two camp stoves - to be used outdoors as well unless raining
- Toilets but no showers onsite

What does the group need to bring?
- Sleeping bags, sleeping pads, pillows - there are no cots
- Warm clothes for day & night
- Rain gear as needed
- Flashlights, headlights or lanterns - electrical, not fire
- All food for meals as needed - bring in containers animals cannot break into
- Coolers for cold goods, there is no refrigerator
- Propane canisters for camp stoves
- First aid kit
- Cooking pots/pans and utensils

Morning Clean-up Checklist
The following checklist will be used to ensure that the Fort Ross is clean and ready for the public after your overnight visit.

Please sweep and clean up all buildings and areas that you have used (only).
I. Officials Barracks
   __floors well swept, including outside steps
   __litter picked up
   __tables wiped down

II. Rotchev House
    __floors well swept
    __litter picked up

III. Seven- and Eight-Sided Blockhouses
     __personal gear removed
     __floors well swept, including stairs
     __litter picked up
     __make sure all window bars are accounted for, secure windows with bars or place one bar near each window as needed

IV. Kuskov House
    __floors well swept, including stairs
    __litter picked up

V. Chapel
    __floors well swept
    __litter picked up

VII. Fire pit area
     __Rake around fire pit and wood pile
     __pick up any foil or non-burnable debris in fire pits
     __Clean off fire-pit rocks
     __restack firewood pile (replenished from woodpile from behind Barracks)

VIII. FRC Supplies
      __Clean, dry and return all FRC cooking and other supplies used
      __Brooms and dustpans to be returned to closet across from office

IX. Miscellaneous
    __walk grounds for litter/personal gear
    __report any damaged or broken items
    __Return key to FRC staff, prior to departure.

Read & Signed by ________________________________________________________________

Date ________________